

REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE MASON COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1998

EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS WWW.STATE.KY.US/AGENCIES/APA

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CERTIFICATION OF COMPLIANCE –

LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM



Edward B. Hatchett, Jr. Auditor of Public Accounts

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Sarah Jane Schaaf, Secretary, Revenue Cabinet
Honorable James L. Gallenstein, County Judge/Executive
Members of the Mason County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Mason County, Kentucky, as of June 30, 1998, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Mason County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Mason County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and laws of Kentucky. Consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising from cash transactions of Mason County, Kentucky, and the related statement of cash receipts, cash disbursements, and changes in cash balances as of and for the year ended June 30, 1998, in conformity with the cash basis of accounting described above.

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Sarah Jane Schaaf, Secretary, Revenue Cabinet
Honorable James L. Gallenstein, County Judge/Executive
Members of the Mason County Fiscal Court

Our audit was performed for the purpose of forming an opinion on the financial statements of Mason County, Kentucky, taken as a whole. The information provided on the accompanying schedules is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the financial statements taken as a whole.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated April 19, 1999, on our consideration of Mason County, Kentucky's compliance with certain provisions of laws, regulations, contracts, and grants, and internal control over financial reporting.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - April 19, 1999

MASON COUNTY OFFICIALS

Fiscal Year Ended June 30, 1998

James L. Gallenstein County Judge/Executive

John F. Estill County Attorney
Frances Cotterill County Clerk

Edward Tolle Circuit Court Clerk

Tony Wenz Sheriff
Roger W. Case Jailer

Charles Jackson, Jr. Property Valuation Administrator

Peggy Heflin County Treasurer

James Brell Coroner

F. J. Finn Commissioner
Pat McKay IV Commissioner
Marty Wallingford Commissioner

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

\$ 13,155,354

MASON COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

June 30, 1998

Assets and Other Resources

Total Assets and Other Resources

Assets	

General Fund:	
Cash	\$ 1,236,408
Road and Bridge Fund:	
Cash	319,535
Jail Fund:	
Cash	443,699
Jail Commissary Fund:	
Cash	22,207
Local Government Economic Assistance Fund:	
Cash	459,603
Solid Waste Fund:	
Cash	13,482
Landfill Fund:	
Cash	1,011,759
Investments	500,000
Public Properties Corporation Fund:	
Cash	573,821
Investments	5,103,709
Christmas Withholding Account - Cash	13,775
Payroll Account - Cash	14,593
Other Resources	
Landfill Fund:	
Amounts to be Provided in Future Years for Capital Lease	
Payments	1,365,293
Public Properties Corporation Fund:	
Amounts to be Provided in Future Years for Bond Payments	 2,077,470

The accompanying notes are an integral part of the financial statements.

MASON COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS June 30, 1998 (Continued)

Liabilities and Fund Balances

Liabilities

Landfill Fund: Capital Lease Payable (Note 4) Public Properties Corporation Fund:	\$ 1,365,293
Bonds Not Matured (Note 6)	7,755,000
Christmas Withholding Account	13,775
Payroll Account	14,593
Fund Balances	
Reserved:	
Jail Commissary Fund	22,207
Landfill Fund - Closure (Note 7)	1,115,546
Unreserved:	
General Fund	1,236,408
Road and Bridge Fund	319,535
Jail Fund	443,699
Local Government Economic Assistance Fund	459,603
Solid Waste Fund	13,482
Landfill Fund	396,213
Total Liabilities and Fund Balances	\$ 13,155,354

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

MASON COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

Fiscal Year Ended June 30, 1998

Cash Receipts	Totals (Memorandum Only)		General Fund		Road and Bridge Fund		Jail Fund	
Operating Revenue - Schedule B Transfers In Lease Proceeds Bond Proceeds Jail Commissary Fund Receipts	\$	6,246,539 225,599 100,000 7,711,180 127,346	\$	1,573,329	\$	780,648	\$	1,763,133
Total Cash Receipts	\$	14,410,664	\$	1,573,329	\$	780,648	\$	1,763,133
Cash Disbursements								
Budgeted Operating Expenditures - Schedule C Public Properties Corporation Fund Expenditures Transfers Out Bonds:	\$	4,795,413 407,174 225,599	\$	986,754 60,000	\$	785,167	\$	1,287,064 165,599
Principal Paid Interest Paid Lease Principal Jail Commissary Fund Expenditures		1,775,000 255,078 481,116 127,665		400,000				
Total Cash Disbursements	\$	8,067,045	\$	1,446,754	\$	785,167	\$	1,452,663
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1997*	\$	6,343,619 3,340,604	\$	126,575 1,109,833	\$	(4,519) 324,054	\$	310,470 133,229
Cash Balance - June 30, 1998*	\$	9,684,223	\$	1,236,408	\$	319,535	\$	443,699

The accompanying notes are an integral part of the financial statements.

^{*} Cash Balance Includes Investments

MASON COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1998 (Continued)

Jail Com Fund	nmissary I	Eco	ernment nomic istance	Solic Was	l ste Fund	Lar	ndfill Fund		pperties rporation
\$		\$	512,729	\$	179,126 60,000	\$	1,408,088	\$	29,486 165,599
	127,346						100,000		7,711,180
\$	127,346	\$	512,729	\$	239,126	_\$	1,508,088	\$	7,906,265
\$		\$	487,622	\$	240,060	\$	1,008,746	\$	407,174
	127,665						81,116		1,775,000 255,078
\$	127,665	\$	487,622	\$	240,060	\$	1,089,862	\$	2,437,252
\$	(319) 22,526	\$	25,107 434,496	\$	(934) 14,416	\$	418,226 1,093,533	\$	5,469,013 208,517
\$	22,207	\$	459,603	\$	13,482	\$	1,511,759	\$	5,677,530

The accompanying notes are an integral part of the financial statements.

MASON COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 1998

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Mason County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Jail Commissary Fund and the Mason County Public Properties Corporation as part of the reporting entity.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts.

C. Basis of Accounting

The financial statements were prepared on a cash basis of accounting pursuant to Kentucky Revised Statute (KRS) 68.210 as recommended by the State Local Finance Officer. Consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

D. Legal Compliance - Budget

The Mason County budget is adopted on a cash basis of accounting and laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

Note 1. (Continued)

E. Cash and Investments (Continued)

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system, which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 8.65 percent. Hazardous covered employees are required to contribute 7 percent of their salary to the plan. The county's contribution rate for hazardous employees was 18.21 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits

The county maintains deposits with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to law, the depository institution should pledge sufficient securities as collateral which, together with FDIC insurance, equals or exceeds the amount on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge of securities should be evidenced by an agreement that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. This agreement, signed by both parties, must be sufficient to create an enforceable and perfected security interest in the collateral under Kentucky law. The county met the requirements stated above, and as of June 30, 1998, deposits were fully insured or collateralized at a 100% level with securities held by the county's agent in the county's name.

Note 4. Capital Lease Agreements

Mason County entered into a lease agreement with Fifth Third Bank of Central Kentucky for landfill construction. The agreement requires a semi-annual payment of \$74,906, which includes 6.67 interest for five years. Thereafter, for each of the two succeeding five year periods (June 1, 2001, through June 1, 2006) interest shall be calculated at a rate equal to the five-year interest rate for U.S. Treasury Obligations, as published by the lessor's treasury department, plus 227 basis points multiplied by .65. It is to be paid in full, June 1, 2011. The total principal balance of the agreement is \$1,365,293 as of June 30, 1998.

Note 5. Lease Agreements

- a) Mason County entered into a lease agreement with Kentucky Association of Counties Leasing Trust (KACo), for waterlines, for Buffalo Trail Association. Mason County became the lessor and Buffalo Trail Water Association the lessee, Mason County being the pass-through for the lease agreement, payments being made by Buffalo Trail Water Association to Mason County, who forwards them on to Bank One. Original lease was \$85,000, with monthly interest payments due at 5.624 percent, and yearly principal payment of \$4,000 due January 22 for fifteen (15) years, to be paid in full February 1, 2010. The total principal balance of the agreement is \$73,000 as of June 30, 1998.
- b) Mason County entered into a lease agreement with the Kentucky Area Development Districts Financing Trust, in December 1997, for improvements at the Mason County landfill. The original lease was \$100,000 with semi-annual payments due May 20 and November 20 at 5.410 percent interest, to be paid in full May 20, 2001. The total principal balance of the agreement is \$87,400 as of June 30, 1998.

Note 6. Long-Term Debt

Bonds outstanding of the Mason County Public Properties Corporation are:

a) In February 1998, the Mason County Public Properties Corporation issued \$1,880,000 first mortgage refunding revenue bonds for the purpose of paying the outstanding principal and interest of the Mason County, Kentucky Public Properties Corporation first mortgage revenue bonds, Series 1991 (the "prior bonds") through and including June 1, 2001 and redeeming the prior bonds on June 1, 2001. Principal payments are due each year on June 1, in the amounts indicated below. Interest on the bonds is payable each June 1, and December 1, beginning June 1, 1998. The total principal balance is \$1,785,000 as of June 30, 1998.

Due Date	Scheduled Interest			cheduled rincipal
1998-99		81,225	\$	95,000
1999-00	Ψ	76,950	Ψ	95,000
2000-01		72,675		100,000
2001-02		68,175		105,000

Note 6. Long-Term Debt (Continued)

a) (Continued)

Due Date	~	cheduled Interest	_	Scheduled Principal
2002-03	\$	63,450	\$	115,000
2003-04		58,275		120,000
2004-05		52,875		125,000
2005-06		47,250		130,000
2006-07		41,400		130,000
2007-08		35,420		140,000
2008-09		28,980		145,000
2009-10		22,310		155,000
2010-11		15,180		160,000
2011-12		7,820		170,000
Totals	\$	671,985	\$	1,785,000

b) In May 1998 the Mason County Public Properties Corporation issued \$5,970,000 first mortgage revenue bonds in order to construct a new court facility. The first principal payment is due March 1, 2000, and the remaining principal payments are due each year, on March 1, in the amounts indicated below. Interest on the bonds is payable each September 1, and March 1, beginning September 1, 1998. The total principal balance is \$5,970,000 as of June 30, 1998.

	So	Scheduled		Scheduled	
Due Date	<u>I</u>	Interest		rincipal	
1998-99	\$	222,133	\$	0	
1999-00		296,178		105,000	
2000-01		291,058		110,000	
2001-02		285,696		115,000	
2002-03		280,090		120,000	
2003-04		274,240		125,000	
2004-05		268,116		130,000	
2005-06		261,746		140,000	
2006-07		254,886		145,000	
2007-08		247,780		150,000	
2008-09		240,430		160,000	
2009-10		232,590		165,000	
2010-11		224,506		175,000	
2011-12		215,930		180,000	
2012-13		207,110		190,000	

Note 6. Long-Term Debt (Continued)

b) (Continued)

Due Date		Scheduled Interest	Scheduled Principal	
2013-14	\$	197,800	\$	200,000
2014-15		188,000		210,000
2015-16		177,500		220,000
2016-17		166,500		230,000
2017-18		155,000		245,000
2018-19		142,750		255,000
2019-20		130,000		270,000
2020-21		116,500		285,000
2021-22		102,250		300,000
2022-23		87,250		315,000
2023-24		71,500		330,000
2024-25		55,000		350,000
2025-26		37,500		365,000
2026-27		19,250		385,000
	•			
Totals	\$	5,449,289	\$	5,970,000

Long-Term debt service requirements for fiscal year ending June 30, 1999, are:

Principal	\$	95,000
Interest		303,358
	•	
Total	\$	398,358

Total Mason County Public Properties Corporation bonds outstanding are \$7,755,000.

Note 7. Landfill Closure and Post-closure Costs

The Maysville-Mason County landfill stopped receiving household garbage on June 30, 1995, but will continue to operate until the remaining capacity is used. The county has constructed a new forty-six acre landfill cell, and it has been operational since January 30, 1997.

Mason County has established a Closure Fund for the old cell that has a current balance of \$1,511,759. It is estimated that the current site closure will cost between \$825,000 to \$1.1 million and post-closure will cost 415,000 a year for a period of thirty years. Post-closure will be jointly funded by the city of Maysville and the Mason County Fiscal Court.

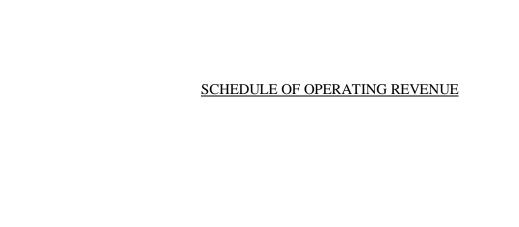
COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

MASON COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Fiscal Year Ended June 30, 1998

		geted rating	Acti Ope	ual rating	Ove (Un	
Budgeted Funds	Rev	enue	Rev	enue	Bud	get
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund Solid Waste Fund Landfill Fund	\$	856,774 901,227 1,417,668 581,764 302,000 1,183,500	\$	1,573,329 780,648 1,763,133 512,729 179,126 1,408,088	\$	716,555 (120,579) 345,465 (69,035) (122,874) 224,588
Federal Grants Fund		10,000		-,,		(10,000)
Total	\$	5,252,933	\$	6,217,053	\$	964,120
Reconciliation						
Total Budgeted Operating Revenue Above Add: Prior Year Surplus Budgeted Less: Other Financing Uses					\$	5,252,933 3,109,563 (646,715)
Total Operating Budget All Funds Schedule C					\$	7,715,781





MASON COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 1998

	Tot Me On	morandum	General Fund		Roa Brid Fund	•	Jail l	Fund
Revenue From Local Taxes and Excess Fees		,				-		
Sheriff:								
Taxes	\$	826,750	\$	826,750	\$		\$	
Excess Fees - 1997		41,186		41,186				
County Clerk:		2.5.04.0		25010				
Deed Transfer Tax		36,019		36,019				
Occupational Licenses		351		351				
Delinquent Taxes		4,011		4,011				
Excess Fees - 1997 Tangible Personal Property Taxes:		61,640		61,640				
Other Counties		9,457		9,457				
County Clerk		77,041		77,041				
In Lieu of Taxes:		77,041		77,041				
City of Maysville - Inland Port		37,612		37,612				
Omitted Tangible Taxes		25,247		25,247				
Č	-	•		· · · · · · · · · · · · · · · · · · ·	-			
Totals	\$	1,119,314	\$	1,119,314	\$	0	\$	0
Federal Receipts - State Treasurer								
Disaster and Emergency Assistance								
Grants - Coordinator Salary	\$	2,111	\$		\$		\$	
1997 Flood Relief	Ψ	8,711	Ψ		Ψ	8,711	Ψ	
177, 1 1000 110101	-	0,711	-		-	0,711	. —	
Totals	\$	10,822	\$	0	\$	8,711	\$	0
Kentucky State Treasurer								
Jail:								
Allotments	\$	81,968	\$		\$		\$	81,968
Medical Allotments	φ	5,266	φ		φ		φ	5,266
DUI Service Fees		4,446						4,446
Housing State Prisoners		182,680						182,680
County Road Aid		573,340				573,340		102,000
Public Defender Allotment		32,672		32,672				
Truck License Distribution				*				
		151,651				151,651		

\$

\$

Local Government Economic Assistance Fund	Solid Waste Fund	<u>Landfill</u>	Fund	Public Properties Corporation Fund	l
\$	\$	\$		\$	
\$ 0	\$	0 \$	0	\$	0
\$ 2,111	\$	\$		\$	
\$ 2,111	\$	0 \$	0	\$	0

\$

\$

	Tot Me Onl	morandum	Gen Fund		Roa Brid Fund		Jail 1	Fund
Kentucky State Treasurer (Continued)								
Courthouse Rental - AOC Refunds:	\$	51,560	\$	51,560	\$		\$	
Legal Process Tax		145		145				
Drivers License		1,639				1,639		
Dog License		236		236				
State Reimbursement/Refund		22,226		22,226				
Severance Taxes:								
Coal		105,924						
Mineral		332,010						
Grants:								
Juvenile Education		74,789						74,789
ADF		5,100				5,100		
Disaster and Emergency								
Assistance -								
Coordinator Salary		760						
Miscellaneous		3,500		3,500				
Energy Recovery		3,842				3,842		
,								
Totals	\$	1,635,868	\$	112,453	\$	735,572	\$	349,149
Miscellaneous Revenue								
Interest	\$	111,960	\$	32,189	\$	13,585	\$	7,343
Interest on Bonds		29,374						
Circuit Court Clerk:								
Court Cost Collections		13,681						13,681
Work Release		16,207						16,207
Housing Prisoners-								
Other Counties		126,454						126,454
Class D		292,061						292,061
Housing Juveniles		906,599						906,599
Jail Telephone Commission Refunds		35,768						35,768

Econ	ernment nomic stance	Solid W	aste	Land	fill Fund	Public Prope Corpo Fund	rties
\$		\$		\$		\$	
	105,924 332,010						
	760						
\$	438,694	\$	0	\$	0	\$	0
\$	11,570	\$	276	\$	46,885	\$	112

29,374

	To: Me On	morandum	Ger Fur	neral nd	Roa Brid Fund	-	Jail	Fund
Miscellaneous Revenue		<u> </u>		-		-		
(Continued)								
Buffalo Trail Waterline Debt								
Service	\$	10,448	\$		\$		\$	
KY Off-Track Betting -								
Commission		18,173						
Dog Licenses		417		417				
House Rentals		1,040		1,040				
Solid Waste Permits		1,273						
Courthouse Rentals		7,196		7,196				
Cell Phone Franchise Tax		6,391		6,391				
Garbage Collection		1,347,148						
Fees:								
Cable Vision Franchise		8,966		8,966				
Animal Shelter		1,181		1,181				
Jail Bond Collection		2,680						2,680
Reimbursements		293,623		279,179		4,750		9,694
Recycling		177,277						
Livestock Removal		3,691						
Miscellaneous Items		68,927		5,003		18,030		3,497
Totals	\$	3,480,535	\$	341,562	\$	36,365	\$	1,413,984
Total Operating Revenue	\$	6,246,539	\$	1,573,329	\$	780,648	\$	1,763,133

3,691 28,042

71,924

512,729

_\$

\$

\$

\$

Econ	rnment	Solid Waste Fund	Landfill Fund	Public Properties Corporation Fund
\$	10,448 18,173	\$	\$	\$
	,	1,273		
			1,347,148	
		177,277		

300

179,126 \$

\$

179,126

14,055

_\$

\$

29,486

29,486

1,408,088

1,408,088



COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

MASON COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1998

	Final		Budgeted		Under (Over)	
	Budget		Expend	litures	Budget	
GENERAL FUND						
General Government						
Office of County Judge/Executive: Salaries-						
County Judge/Executive	\$	49,740	\$	49,740	\$	
Administrative Assistant	Ψ	20,000	Ψ	20,000	Ψ	
Other Salaries		7,549		7,549		
Office Materials and Supplies		4,589		4,589		
Computer Service		1,000		233		767
Copier Lease		3,500		3,435		65
Office of County Attorney:						
Salaries-		25 500		25 500		
County Attorney Assistant County Attorney		25,500 12,800		25,500 12,800		
Office Expense		5,500		5,500		
Miscellaneous		500		3,300		500
Office of County Clerk:		10.000		0.505		1 0 1 5
Office Materials and Supplies		10,000		8,785		1,215
Printing and Binding		3,500		137		3,363
Recording Fees		4,000		3,654		346
Office of Sheriff:						
Office Expense		3,000		180		2,820
Surety Bond		1,600		1,588		12
Fiscal Court:						
Commissioners Salaries		27,454		27,454		
Office Materials and Supplies		1,750		1,658		92
Miscellaneous		10,800		10,800		
Travel		4,023		4,023		
Advertising		4,969		4,969		
Membership Dues		8,270		8,270		
Fiscal Court Clerk Salary		6,000		6,000		
Office of Property Valuation Administrator:						
Statutory Contribution		31,409		31,409		

FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1998 (Continued)

(Continued)					Under	
	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Office of Board of Assessment Appeals:	¢.	1 100	Ф	000	¢.	200
Per Diem	\$	1,100	\$	900	\$	200
Office of County Treasurer:						
Salaries-						
County Treasurer		30,500		30,500		
County Treasurer Assistant		40,000		32,902		7,098
Surety Bond		2,400		2,259		141
Advertising		5,700		5,472		228
Computer Service		6,000		5,283		717
Office Materials and Supplies		7,000		6,536		464
County Law Library:						
Law Librarian Salary		1,200		1,200		
Elections:						
Per Diem-						
Election Commissioners		1,000		585		415
Election Officers		6,081		6,081		
Advertising		1,500		898		602
Polling Place Rentals		600		400		200
Printing		6,000				6,000
Voting Machine Repairs		4,500		4,080		420
Election Supplies		2,500		2,250		250
Planning and Zoning:						
Contribution		5,000		1,654		3,346
Courthouse:						
Salaries-						
Maintenance and Grounds		16,766		16,766		
Janitorial Services		8,842		8,842		
Contractual Services		10,787		10,787		
Postage		8,000		7,923		77
Xerox Maintenance and Supplies		5,770		5,770		
Custodial Supplies		5,387		5,387		
Renewals and Repairs		45,000		15,764		29,236

(Continued)	
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(Continued)					Undon	
	Final Budget		Budget Expend		Under (Over) Budget	
GENERAL FUND (Continued)						
General Government (Continued)						
Courthouse: (Continued)						
Telephones	\$	16,000	\$	11,588	\$	4,412
Utilities		32,500		32,328		172
Office Machines		10,000		2,991		7,009
Building Maintenance Supplies		1,000		856		144
Maintenance and Repair Equipment		1,000		338		662
Courthouse Rental Miscellaneous		6,000 500		6,000		16
Miscellaneous		300		484		16
Protection to Persons and Property						
Emergency Dispatch Service:						
Communication Equipment		10,000				10,000
General Health and Sanitation						
Dog Control:						
Dog Tag Fees		625		239		386
Social Services						
Public Advocate Program:						
Salary		41,286		41,286		
Conflict of Interest		5,000		2,984		2,016
Per Capita		2,083		2,083		
Bus Services						
Student Transportation		25,000		13,609		11,391
Debt Service						
Lease:						
Interest		22,080		9,129		12,951

(Continued)	Final Budg		geted enditures	Under (Over Budge)
GENERAL FUND (Continued)					
Capital Projects					
Courthouse:					
Land Purchase	\$	15,000	\$ 13,386	\$	1,614
Construction		200,000	113,735		86,265
<u>Administration</u>					
General Services:					
State Auditing Services		17,097	17,097		
Area Development District		6,600	6,587		13
Insurance-					
Voting Machine		1,300	1,299		1
Building and Contents		8,000	2,961		5,039
Liability		25,000	21,379		3,621
Vehicle and Equipment		7,500	7,274		226
Machinery and Equipment		2,000	1,036		964
Recording and Court Costs		500	283		217
Fee Memorial		20,500	16,241		4,259
Reimbursements		2,250	2,201		49
Training		3,500	3,490		10
Miscellaneous		1,700	1,592		108
Contingent Appropriations:					
Reserve for Transfers		325,509			325,509
Fringe Benefits:					
County Contributions-					
Social Security		69,000	50,999		18,001
Retirement		80,991	80,991		
Health Insurance		109,000	98,478		10,522
Worker's Compensation		25,000	9,553		15,447
Unemployment Insurance		4,000	3,745		255
Total Operating Budget	\$	1,566,607	\$ 986,754	\$	579,853
(a) Lease - Principal		400,000	 400,000		
Total General Fund	\$	1,966,607	\$ 1,386,754	\$	579,853

(Continued)					I Inda	
	Final Budget	t	Budge Expen	ted ditures	Under (Over) Budget	
ROAD AND BRIDGE FUND			-			
Roads						
Office of Road Supervisor/Engineer:						
Road Foreman Salary	\$	30,400	\$	30,400	\$	
Office Expense		466		466		
Utilities		6,800		6,244		556
Road Maintenance:						
Road Workers Salaries		265,000		229,731		35,269
Contractual Services		1,000		769		231
Radio Maintenance		1,800		779		1,021
Custodial Supplies		1,000		835		165
Seeds and Chemicals		1,000		65		935
Garage Supplies		4,188		4,188		
General Construction Materials		113,238		113,238		
Machinery and Equipment		50,000		47,375		2,625
Motor Vehicle Parts		30,000		24,430		5,570
Road Materials		40,000		16,471		23,529
Road Signs		5,000		3,122		1,878
Tools		1,000		617		383
Tires and Tubes		7,500		7,299		201
Licenses		500		156		344
Medical		500		295		205
Conferences and Training		500				500
Travel		500				500
Contracted Maintenance		27,291		27,291		
Renewals and Repairs		2,011		647		1,364
Equipment and Vehicle Repairs		5,000		3,450		1,550
Debt Service						
Lease:						
Interest on Lease		1,000		133		867
Principal on Lease		10,000		7,930		2,070
Capital Projects						
Bridges:						
Contracted Construction		125,000		95,597		29,403
Road Infrastructure		174,000		30,000		144,000

Under

COMPARATIVE SCHEDULE OF

FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1998

(Continued)

	Fina	1	Budg	geted	(Ove	
	Bud		_	nditures	Budg	*
ROAD AND BRIDGE FUND (Continued)						
Administration						
General Services:						
Insurance-						
Building and Contents	\$	1,000	\$	189	\$	811
Liability		9,000		8,797		203
Vehicles and Equipment		20,000		16,587		3,413
Reimbursements		500		56		444
Miscellaneous		1,000		370		630
Contingent Appropriations:						
Reserve for Budget Transfers		145,581				145,581
Fringe Benefits:						
County Contributions-						
Retirement		26,000		21,591		4,409
Social Security		22,500		18,281		4,219
Health Insurance		62,000		56,662		5,338
Workers 'Compensation		30,000		11,106		18,894
Payment to Other Government Agencies		3,007				3,007
Total Road and Bridge Fund	\$	1,225,282	\$	785,167	\$	440,115
Total Road and Bridge Tund	Ψ	1,223,202	Ψ	705,107	Ψ	440,113
JAIL FUND						
Protection to Persons and Property						
Office of Jailer:						
Personnel Services-						
Salaries-						
Jailer	\$	49,740	\$	49,740	\$	
Jail Personnel		361,459		361,459		
Maintenance and Repair -						
Vehicle		5,000		2,205		2,795
Building		6,000		4,356		1,644
Equipment		11,634		11,634		

Fiscal Year Ended June 30, 1998 (Continued)

(Continued)					TT 1	
	Final Budget		Budget Expend		Under (Over) Budget	
JAIL FUND (Continued)						
Protection to Persons and Property (Continued)						
Office of Jailer: (Continued)						
Operations-						
Contractual Medical Services	\$	9,000	\$	9,000	\$	
Miscellaneous Contractual						
Services		10,000		9,411		589
Custodial Supplies		17,000		15,276		1,724
Food Preparation and Serving						
Supplies		5,750		5,144		606
Linens		3,500		2,361		1,139
Maintenance Supplies		2,500		2,280		220
Machinery and Equipment		26,404		26,404		
Office Supplies		6,089		6,089		
Personal Hygiene		3,250		3,083		167
Prisoner Uniforms		2,800		2,495		305
Staff Uniforms		3,500		2,071		1,429
Other Materials and Supplies		450		294		156
Electrical and Plumbing Repair		1,691		662		1,029
Routine Medical		20,000		19,025		975
Staff Travel		5,000		3,102		1,898
Telephone		5,500		5,406		94
Utilities		45,000		40,113		4,887
Food		73,000		71,012		1,988
Law Enforcement Supplies		4,765		4,765		
Building Construction		1,500		923		577
Miscellaneous		350		251		99
Juvenile Detention:						
Juvenile Personnel Salaries		217,742		217,742		
Contracts With Other Counties		2,500		600		1,900
Contractual Medical Services		3,000		3,000		
Miscellaneous Contractual Services		4,000		2,776		1,224
Maintenance Supplies		1,400		1,331		69
Custodial Supplies		6,000		5,003		997
Food Preparation and Serving						
Supplies		1,800		1,700		100
Food		22,931		22,931		
Lien		1,000		993		7

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(Continued)					Under	
	Final Budget		Budget Expend		(Over) Budget	
JAIL FUND (Continued)						
Protection to Persons and Property (Continued)						
Juvenile Detention: (Continued)						
Law Enforcement Supplies	\$	1,700	\$	1,487	\$	213
Machinery and Equipment		10,332		10,332		
Office Supplies		2,427		2,427		
Personal Hygiene		1,850		1,422		428
Prisoner Uniforms		2,322		2,322		700
Staff Uniforms		1,250		747		503
Other Materials and Supplies		250		81		169
Electrical and Plumbing Repairs Routine Medical		2,121		965		1,156
Utilities		8,000 15,000		7,014 14,122		986 878
Telephone		1,802		1,802		0/0
Staff Travel		1,000		933		67
Maintenance and Repairs -		1,000		755		07
Building		3,000		2,052		948
Equipment		5,000		3,731		1,269
Education Program		72,000		34,999		37,001
Building Construction		3,500		3,332		168
Miscellaneous		250		65		185
Debt Service						
Lease-						
Principal		685		685		
Interest		7,839		8		7,831
Administration						
General Services:						
Insurance-						
Building		3,500		3,451		49
Liability		8,000		7,970		30
Vehicles		3,500		3,315		185
Membership Dues		730		730		
Reimbursements		1,960		1,960		1 000
Staff Training		3,000		1,912		1,088

(Continued)				geted	Under (Over)	
JAIL FUND (Continued)	Budg	get	Exp	enditures	Budget	
Administration (Continued)						
Contingent Appropriations: Reserve for Budget Transfers	\$	4,025	\$		\$	4,025
Fringe Benefits: County Contributions- Retirement Social Security Health Insurance Workers Compensation		110,000 45,000 105,000 19,000		107,415 43,846 98,820 14,482		2,585 1,154 6,180 4,518
Total Operating Budget	\$	1,385,298	\$	1,287,064	\$	98,234
Other Financing Uses: (b) Transfers to Public Properties Corporation Fund		165,599		165,599		
Total Jail Fund	\$	1,550,897	\$	1,452,663	\$	98,234
LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND						
General Government						
Office of Sheriff: Law Enforcement Sheriff Uniforms Law Enforcement Equipment	\$	24,000 1,200 24,850	\$	19,460 24,808	\$	4,540 1,200 42
Office of Coroner: Salaries- County Coroner		7,470		7,470		
Deputy Coroner Office Supplies Utilities Dead Animal Removal Travel Miscellaneous		3,130 500 1,000 5,100 3,000 500		1,253 127 904 4,215 2,703 73		1,877 373 96 885 297 427
		,		· ·		

(Continued)	Final Budget		Budgete Expend		Under (Over) Budget	
LOCAL GOVERNMENTAL ECONOMIC ASSISTANCE FUND (Continued)			•			
General Government (Continued)						
Economic Development: Contributions- Industrial Park - County Share	\$	53,000	\$	37,274	\$	15,726
Tourism County Share	Ψ	6,000	Ψ	4,564	Ψ	1,436
Protection to Persons and Property						
County Fire Department: Contributions		13,500		10,500		3,000
Disaster and Emergency Services:						
Director Salary		6,715		6,715		
Materials and Supplies		750		636		114
Contractual Services		1,400		1,250		150
Utilities		1,950		1,931		19
Maintenance and Repairs		1,200		871		329
Ambulance Service:						
Machinery and Equipment		10,000		10,000		
Miscellaneous		20,000				20,000
Drug Enforcement: County Contribution - Matching Share		8,000		4,070		3,930
General Health and Sanitation						
Dog Control: Salaries-						
Dog Warden		18,529		18,529		
Assistant Dog Warden		6,080		6,080		
Animal Food and Supplies		4,000		1,987		2,013
Machinery and Supplies		1,000		,		1,000
Utilities		3,500		3,358		142

MASON COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1998 (Continued)

(Continued)					Unde	r
	Final Budge	ŧt	Budge Expen	eted ditures	(Over	r)
LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND (Continued)						
General Health and Sanitation (Continued)						
Sanitary Landfill:	Φ.	150,000	Φ.		Ф	150,000
Water System Contract Sewer System	\$	150,000 25,000	\$	22,500	\$	150,000 2,500
Court Mandates:						
Autopsies and Attendant Services Evaluation and Testing		1,000 5,000		4,579		1,000 421
Soil Conservation: Contribution		12,600		12,600		
Social Services						
Senior Citizens Program:						
R.S.V.P. Contribution Building Maintenance and Repairs		7,500 10,000		7,500 2,467		7,533
General Charity and Welfare:						
Pauper Burials Social Worker - General Aid		2,000 10,000		500 1,990		1,500 8,010
Recreation Culture						
Parks:						
Recreation Equipment and Supplies Contribution		57,477 25,000		57,477 24,765		235
Roads						
Road Maintenance:						
General Construction Material Petroleum Products		135,000 30,000		123,133 26,156		11,867 3,844

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LOCAL COVERNMENTAL ECONOMIC	Fina Budg		•	geted enditures	Unde (Ove Budg	r)
LOCAL GOVERNMENTAL ECONOMIC ASSISTANCE FUND (Continued)	<u>, </u>					
<u>Airports</u>						
Airport Operations and Maintenance: Contribution	\$	7,725	\$	7,725	\$	
<u>Debt Service</u>						
Lease: Principal		4,000		4,000		
Interest		4,237		4,237		
Administration						
Contingent Appropriations: Reserve for Budget Transfers		278,247				278,247
Fringe Benefits: County Contributions-						
Retirement Social Security		2,400 3,200		2,273 2,748		127 452
Health Insurance		16,000		12,788		3,212
Workers Compensation		3,500		1,406		2,094
Total Local Governmental Economic						
Assistance Fund	\$	1,016,260	\$	487,622		528,638
SOLID WASTE FUND						
General Health and Sanitation						
Recycling: Salaries Lease Storage and Hauling Advertising Custodial Supplies Materials and Supplies	\$	68,000 3,500 6,500 2,000 3,000 10,000	\$	65,161 3,225 6,357 1,458 2,565 7,995	\$	2,839 275 143 542 435 2,005

SOLID WASTE FUND (Continued)	Final Budget		Budgeted Expenditures		Under (Over) Budget	
General Health and Sanitation (Continued)						
General Health and Santation (Continued)						
Recycling: (Continued)						
Other Materials and Supplies	\$	500	\$	11	\$	489
Contractual Services		1,500		1,054		446
Building Construction		10,000				10,000
Miscellaneous		500		101		399
Machinery and Equipment		10,000		8,381		1,619
Machinery and Equipment Parts		15,000		6,742		8,258
Office Supplies		3,000		2,886		114
Petroleum Products		10,000		6,031		3,969
Tires And Tubes		3,500		3,442		58
Recycling Buy Back		83,000		79,247		3,753
Staff Travel		1,000		100		900
Other Travel		1,005		1,005		
Telephone		1,000		672		328
Utilities		4,000		3,701		299
Maintenance and Repairs-						
Vehicles		7,936		7,936		
Buildings		4,000		1,266		2,734
Administration						
General Services:						
Insurance - Liability, Vehicles, and						
Building		3,000		2,350		650
Contingent Appropriations:						
Reserve for Budget Transfers		30,276				30,276
Fringe Benefits:						
County Contributions-						
Retirement		6,000		5,637		363
Social Security		5,200		4,557		643
Employee Health Insurance		16,500		14,910		1,590
Workers Compensation		6,500		3,270		3,230
Total Solid Waste Fund	\$	316,417	\$	240,060	\$	76,357

COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES Fiscal Year Ended June 30, 1998

(Continued)

(Continued)					Under	
	Final Budg	et	Budg Expe	eted nditures	(Over) Budget	
LANDFILL FUND						
General Health and Sanitation						
Sanitary Landfill:						
Salaries	\$	210,000	\$	165,440	\$	44,560
Engineering Services		67,000		50,404		16,596
Garbage Disposal		22,000		18,220		3,780
Storage/Hauling		10,000		2,848		7,152
Contracted Construction - Water Line		25,000		17,765		7,235
Solid Waste Enforcement		2,500		1,660		840
Advertising		500		368		132
Contractual Services		2,500		2,305		195
Machinery and Equipment		75,000		51,034		23,966
Machinery and Vehicle Parts		100,000		79,352		20,648
Office Supplies		12,000		7,120		4,880
Petroleum Products		60,000		47,530		12,470
Tires and Tubes		20,000		7,431		12,569
Rentals		1,500		10		1,490
Custodial Supplies		810		810		
Materials and Supplies		40,000		27,157		12,843
Tools		500		217		283
Building Maintenance and Supplies		2,500		1,542		958
Miscellaneous Materials and Supplies		500		25		475
Licenses and Permits		500		346		154
Landfill Reimbursement		3,000		917		2,083
Staff Training		4,500		4,079		421
Telephone		1,200		752		448
Staff Travel		4,500		1,596		2,904
Utilities		3,500		3,354		146
Equipment Repair		92,923		91,423		1,500
Land Purchase		90,000		90,000		
Renewals and Repairs		1,500		334		1,166
Closure/Improvements		23,655		23,655		
Closure		150,000		11,656		138,344
Miscellaneous		500		135		365
Debt Service						
Lease Payments:						
Principal		18,884		4,928		13,956
Interest		100,000		84,028		15,972

	Fina Bud			lgeted enditures	Und (Ov Bud	er)
LANDFILL FUND (Continued)						
Capital Projects						
Road Construction Groundwater Other Capital Projects	\$	5,000 12,000 205,000	\$	613 1,846 123,954	\$	4,387 10,154 81,046
Administration:						
General Services: Insurance - Liability, Vehicles, and Building Building Renovation		13,000 11,500		12,200 9,559		800 1,941
Contingent Appropriations: Reserve for Budget Transfers		727,145				727,145
Fringe Benefits: County Contributions- Retirement Social Security Employee Health Insurance Workers Compensation		18,300 16,000 28,000 13,000		14,178 11,908 27,812 8,235		4,122 4,092 188 4,765
Total Operating Budget	\$	2,195,917	\$	1,008,746	\$	1,187,171
Other Financing Uses: (a) Lease - Principal		81,116		81,116		
Total Landfill Fund	\$	2,277,033	\$	1,089,862	\$	1,187,171
FEDERAL GRANTS FUND						
<u>Capital Projects</u>						
Maintenance and Repairs - Building	\$	10,000	\$	0	\$	10,000
Total Operating Budget - All Funds	\$	7,715,781	\$	4,795,413	\$	2,920,368
Other Financing Uses: (a) Lease - Principal (b) Transfers to Public Properties		481,116		481,116		
Corporation Fund TOTAL BUDGET - ALL FUNDS	\$	165,599 8,362,496	\$	165,599 5,442,128	\$	2,920,368
TO THE BODOLI HELI ONDO	Ψ	0,202,770	Ψ	J, 172,120	Ψ	2,720,300



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable James L. Gallenstein, County Judge/ Executive Members of the Mason County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Mason County, Kentucky, as of and for the year ended June 30, 1998, and have issued our report thereon dated April 19, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Mason County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Mason County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed -April 19, 1999

CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

MASON COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1998

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

MASON COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1998

The Mason County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Fund was expended for the purpose intended, as dictated by the applicable Kentucky Revised Statutes.

adge Executive

County Treasurer